

Administrative Review Report

COMMERCIAL TWP BD OF ED-011-00950 Cumberland County

Findings and Corrective Action:

Site Name	PORT NORRIS	
Form Name	On-Site Assessment Tool - Site	
Question #	401	
Due Date	05/01/2017	
Corrective Action Status	CAP Accepted	
Corrective Action History	CAP Accepted Kate Marsh 04/17/2017 11:43 AM	CAP Accepted
	CAP Submitted JOANN TRUSIAK 04/10/2017 09:20 AM	Prior to the opening of school each year, the cafeteria staff will be trained on Offer Vs. Serve as well as the proper meal components and what is allowed to be served and what items must be taken to make a reimbursable meal. All new cafeteria staff employees will be trained in the same manner prior to their first day of work. Monthly training's will also cover the reimbursable meal requirements as well as periodic spot checks. Staff was retrained on the components of a reimbursable meals on 3/29/17
	Flagged Kate Marsh 03/31/2017 12:04 PM	Students must take the required number of components for breakfast in order for their meals to be claimed for reimbursement. If the SFA has offer versus serve, students must select at least 3 food items in the proper quantities. One item selected must be ½ cup fruit and/or vegetable. Food service staff/cashiers must receive training on how to accurately recognize a reimbursable meal under offer versus serve. If the SFA does not have offer versus serve, students must take all 3 components in the proper quantities. Food service staff/cashiers should receive training on how to accurately recognize a reimbursable breakfast. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.
Site Name	PORT NORRIS	
Form Name	On-Site Assessment Tool - Site	
Question #	1105	
Due Date	05/01/2017	
Corrective Action Status	CAP Accepted	
Corrective Action History	CAP Accepted Kate Marsh 04/17/2017 11:43 AM	CAP Accepted
	CAP Submitted JOANN TRUSIAK 04/10/2017 09:16 AM	The snack that did not meet the requirements was taken off of the serving line on 3/28/17. All snacks will be run through the Smart Snack Calculator prior to ordering and serving to comply with the Smart Snack regulations.
	Flagged Kate Marsh 03/31/2017 12:04 PM	All food and beverage items sold a la carte to students during the school day must meet Smart Snack requirements. The requirements apply to items sold anywhere on the school campus (including but not limited to the cafeteria, vending machines, school store, etc.) The Alliance for a Healthy Generation calculator can be used to determine if a food or beverage meets Smart Snack requirements. A link to the calculator is available under Resources in SNEARS. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.